



Alarm Registration/Permit Application

Initial Registration Fee: Residential \$25.00/Commercial \$25.00 Renewal Fees: Residential \$10.00/Commercial \$10.00

(Please print)

RESIDENTIAL BUSINESS

Name of Registration Holder: [Grid]

Business Name: [Grid]

Name of responsible party: [Grid]

Alarm Location:
(Include Building/Apt #)
(Include Suite or Unit #)

City: [Grid] State: [Grid] Zip: [Grid]

Billing Address:
(if different)

City: [Grid] State: [Grid] Zip: [Grid]

Enroll to Go Paperless: (If enrolled, you opt for email notifications and you will no longer receive notifications by USPS. If not enrolled, you agree to receive notifications by USPS.)

Email Address: [Grid]

(If enrolled to Go Paperless, valid email address is mandatory.)

Home Phone: [Grid] Cell Phone: [Grid]

Office Phone: [Grid]

EMERGENCY CONTACTS

Name: [Grid]

Phone #1: [Grid] Phone #2: [Grid]

Name: [Grid]

Phone #1: [Grid] Phone #2: [Grid]

SPECIAL CONDITIONS

In order to ensure the safety of our officers, the public and to enable the Suffolk Police Department to better protect your property, please provide information regarding potentially hazardous circumstances (i.e. guard animals, hazardous substances, etc.)

Comment: [Grid]

ALARM INSTALLATION DETAILS

Alarm Installation Date: [Grid] / [Grid] / [Grid] Phone #: [Grid]

Alarm Installation Company: [Grid]

Address: [Grid]

Monitoring Company:
(if different)

Address: [Grid]

Phone #: [Grid]

PLEASE READ THE FOLLOWING AND SIGN:

This is to certify that as the applying principal, my immediate family, tenants, or employees who have access to the protected premises have been given training which includes procedures and practices to follow in the event that the alarm system is accidentally activated, I also acknowledge that the installation company left me a set of written instructions for the alarm system, including written guidelines on how to avoid false alarms. The Police response may be influenced by factors including, but not limited to, the availability of officers, priority calls, traffic conditions, emergency conditions and staffing levels.

Signature: (Owner) _____ Date: [Grid] / [Grid] / [Grid]

In accordance with the Suffolk Alarm Ordinance ARTICLE II, ALARMS, DIVISION 3, POLICE RESPONSE ALARMS, if you have an alarm system in the city limits, it must be registered with the city within 30 days of this notice. The fee for an Alarm Registration or an Alarm Registration Renewal is set forth below and shall be paid by the Alarm user. No refund of a registration fee or renewal fee will be made. First false burglar alarm is free. The second false alarm is \$50.00 (waived for completing alarm school online); third false alarm is \$100.00; fourth false alarm or more is \$150.00. The first false robbery or panic alarm is free. The second false robbery or panic alarm is \$100.00; third false robbery or panic alarm is \$150.00; fourth or more false robbery or panic alarm is \$250.00 each.

For Customer Service Call: 1-866-950-8185

Initial Registration Fee: Residential \$25.00/Commercial \$25.00
Renewal Fees: Residential \$10.00/Commercial \$10.00

Mail this form and payment to:
City of Suffolk Alarm Program
P.O Box 142557, Irving, TX 75014